



February 28, 2013

Donald A. Gennuso, Manager
Township of Cecil
3599 Millers Run Road, Suite 101
Cecil, PA 15321-1409

Dear Mr. Gennuso:

This responds to your inquiry to AMS Manager Jean Cyr, requesting consideration for the residents of Cecil Township to use a single ZIP Code.

As you may know, mailing addresses are a critical part of our mail distribution and delivery network. Each five-digit ZIP Code has only one default city name, which is the main Post Office or delivery unit that provides the majority of the deliveries in the specified ZIP Code area. Although many mailing addresses and ZIP Code boundaries roughly coincide with local municipal boundaries, there are often instances where individual delivery areas overlap formal or informal community boundaries. The Postal Service does not adjust postal delivery designations and boundaries solely to provide local identity, define property values or for tax structure purposes. Furthermore, they are not assigned as a basis to determine insurance rates. These delivery designations and boundaries also do not necessarily mirror city, county, or township boundaries. They are solely designed to provide the most effective and efficient method of mail delivery. Any requests for ZIP Code changes are carefully reviewed since they involve extensive service changes and higher operational costs to the Postal Service.

The Postal Service evaluates all delivery boundary change requests customers submit. However, through a ZIP Code Boundary Review Process, changes are approved only if the operational requirements of the Postal Service and the interests of the community are served. Approval of one address designation of Cecil Township would be inviting operational difficulties that would result in deteriorated service and higher prices. At a minimum, approval of such requests requires the relocation of carriers, changes in delivery routes and transportation schedules, revisions to directories, mail forwarding for customers whose addresses change, and significant administrative costs.

As a suggestion to achieve a desired local identity, residents may wish to use a four-line mailing address. An example of this format is as follows:

**CUSTOMER NAME
COMMUNITY NAME
STREET OR RURAL ADDRESS
CITY, STATE, ZIP CODE**

Thank you for the opportunity to address this matter with you. If we can be of further assistance, please feel free to contact our Consumer Affairs and Industry Office at 412- 359-7829.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Cintron".

Robert Cintron
District Manager
Western Pennsylvania District

cc: Manager AMS
Manager OPS
Congressman Murphy